Free hearing & public comment worksheet

One page to get ready for a data center hearing or to file a comment. Print it, or download the PDF. Pick the date from the calendar first.

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1. The meeting or filing

Event (from the calendar)	
Deciding body	
Date / time (CT)	
Place or online link	
Agenda item # / permit or docket #	
Source link (agenda, notice, filing)	
Comment deadline (if any)	

2. Before you go

☐ Read the agenda item and any attached documents (agreement, site plan, application).

☐ Check the sign-up rule for public comment (speaker card, online form, time limit).

☐ Note the project's facts from the source: size (MW), investment, location, water source, backup power.

☐ Look up earlier dates for the same project on its TXDCW project page.

3. Questions you can ask (pick the ones that apply)

☐ Water: where will it come from, how much per year, and is it cooling or domestic use?

☐ Power: what load is requested, which utility, and how many backup generators, on what fuel, for how many hours a year?

☐ Noise and light: what limits apply at the property line?

☐ Tax abatement: what percent, how many years, what minimum investment and jobs, and what happens if targets are missed?

☐ Roads and construction traffic: is there a road-use agreement?

☐ Community benefits and decommissioning: what is in writing?

4. My comment (3 minutes is about 350 words)

5. How to file a written comment

- **City or county:** email the city secretary or county clerk before the meeting and ask that it be included for the agenda item.
- **TCEQ permit:** TCEQ eComment with the permit number, before the comment deadline.
- **PUCT:** file under the project or docket number by the stated deadline (instructions are on puc.texas.gov).

6. After

☐ Check the minutes or the next agenda for the outcome.

☐ Set a reminder for the next step on the calendar.

☐ See a meeting we missed? Send it in.

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